

Price Rs.25/-
Waste paper/Salvage paper/Bare Reel cores Contract
INVITATION TO TENDER NOTICE

GOVT. OF INDIA PRESS, GANDHINAGAR, NASHIK-422 006 (MAHARASHTRA)

Sub:- Invitation to tender for purchase of a) Waste Paper of all sorts, b) Salvage paper, c) Bare Reel Cores from the premises of the office of the General Manager, Govt. of India Press, Nashik from **1-4-2011 to 31-3-2012.**

Dear Sirs,

I have the honour to inform you for and on behalf of the President of India, that Tenders for each item are invited in double sealed covers in the prescribed form as per specimen enclosed up to 3.00 p.m. on **10-03-2011** for purchase of all available a) Waste Paper of all sorts, b) Salvage paper (of all GSM) c) Bare Reel Cores. The waste paper includes printed, torn, soiled, clothe lined, white, coloured, inked, oiled, unbleached paste boards, straw boards, other miscellaneous sheets, cuttings, savings, trimmings, all mixed together with all existing stocks and further accumulation, daily sweepings offered by the Govt. of India Press, Nashik-6 and including receipt from other Departments for the period from **1-4-2011 to 31-3-2012** Flat rates per **Kilogram** should be quoted for each item separately with validity period.

Approximate quantity would be as below:-

<u>Material</u>	<u>Approx. Quantity in M.Ts.</u>	<u>Earnest Money Deposit required</u>
a. Waste Paper	60 M.Ts.	Rs. 31,000/-
b. Salvage paper	20 M.Ts.	Rs. 10,000/-
c. Bare Reel Cores	10 M.Ts.	Rs. 2,000/-

2. The tenders should be accompanied i) separate E.M.Ds. (as mentioned above) in the form of Demand Draft/Bankers Cheque of any Nationalized /Scheduled Commercial Bank drawn in favour of Pay & Accounts Officer (Ptg.), Ministry of Urban Development, Nashik payable at Nashik and ii) Current Income Tax Clearance Certificate to be submitted in the prescribed form. Cash will not be accepted as Earnest Money Deposit. Any tender who is not accompanied by the Earnest Money in the prescribed form, is liable to be ignored/cancelled.

“The Rates for above three items may be given in one single Tender Form (enclosed). While submitting tender it should be in 2-BID SYSTEM i.e. PRICE BID and EMD BID. These Bids should be sealed in separate Cover duly super scribed in bold letters as PRICE BID on One envelope and EMD BID on other envelope. These two covers should be put in one Main sealed cover which should also be super scribed with Name of the item, tender no., opening date and name of the Tenderer. In case the envelope/cover containing EMD, which will be opened first, is found without EMD or EMD not in proper form, then the envelope containing PRICE BID will not be opened at all and that offer will automatically stand rejected.” “All the tenderers may please note that offers with Earnest Money Deposit at the prescribed rate and form for each item shall only be considered and offer without EMD and E.M.D not in proper form shall be ignored.”

3. The Earnest Money Deposit will be forfeited by Govt. in full if the Tenderer resile from the offer or if the tender is accepted but the Tenderer fails to deposit Security Deposit Money *vide Para 5* below. It must be understood that the tender documents would be issued to you and you would be permitted to tender in consideration of the stipulation on your part that after submitting the tender you will not resile from your offer or modify the Terms and Conditions thereof till **31-3-2012** and if you fail to observe and comply with foregoing stipulation the Earnest Money Deposit will be forfeited to Government Account

4. The Earnest Money Deposit will be returned to the unsuccessful Tenderer but Govt. shall not be responsible for any loss or depreciation that may occur to it while in their possession nor be liable to pay interest thereon.

5. On getting the offer from this office the successful Tenderer should submit his confirmation of acceptance of offer within 10 days of the receipt of the communication. On acceptance of said offer he is to execute an Agreement with the General Manager of this Press and the requisite Security Deposit (separately) for Waste paper, Salvage paper, Bare Reel cores must be deposited for satisfactory performance of the contract. Such Security Deposit may be in any form prescribed in clause-5 of the Agreement form in the form of Fixed Deposit or Demand Draft from the State Bank of India or Nationalized/Scheduled Commercial Bank pledged to the General Manager, Govt. of India Press, Nashik-6. The prescribed Agreement form will have also to be signed by

the successful Tenderer within aforesaid period of 10 days. Separate Security Deposit will be accepted for separate item as shown below:-

<u>Material.</u>	<u>Security Deposit prescribed</u>
a. Waste Paper	Rs. 35,000/-
b. Salvage paper	Rs. 12,000/-
c. Bare Reel Cores	Rs. 2000/-

6. The tender should be submitted in one double sealed cover, which should be super scribed "Quotation for Waste Paper of all sorts/Salvage paper/Bare Reel cores(as for the item quoted for)" and addressed by the Name to the General Manager, Govt. of India Press, Nashik-6 so as to reach him, on or before 3.00 p.m. on **10-03-2011**.

7. All bags, boxes, vehicles, coolies, weighing scales etc required to weigh and remove the material shall be engaged by the selected Tenderer. The bailing will be done by the successful Tenderer at his own expenses and he will not be allowed to do the sorting of the material in the Press premises.

8. Tenders will be opened by the General Manager, Govt. of India Press, Nashik-6 on **10-03-2011** at 4.00 p.m. in the presence of such of Tenderers or their authorized representatives who may like to be present at the time of opening of the Tenders.

9. If during the pendency of the contract the Sales Tax authorities of the Govt. of Maharashtra require the Govt. of India Press, Nashik to get itself registered as a 'Dealer' under the Sales Tax Act in the State of Maharashtra, the contractor(s) will be liable to pay Sales Tax at the rate prescribed by the Sales Tax authorities from time to time in addition to the contract rate on the sale proceeds of the material, removed by the contractor(s) during the pendency of the contract. **The contractor will also have to pay 1% Income tax at source plus Surcharge if applicable.**

10. The Tenderer/Contractor will be liable to pay 2% Ground Rent charges per week of the value of un lifted Waste Paper if he fails to lift material regularly as per the provisions of contract Agreement to be executed. As regards Salvage paper and Bare Reel Cores the contractor will be intimated about lifting when approximate a truck load is accumulated. If the contractor has not lifted the same within a period of 3(Three) weeks, the Ground Rent at 2% will be charged per week on the value of un lifted material.

11. The President of India reserves the right of accepting or rejecting any or all the tenders without assigning any reason whatsoever and do not bind him to accept the highest or any other tender. The President of India also reserves the right of accepting the tender for items, Categories of Waste Paper, Salvage paper, Bare Reel Cores mentioned in this tender inquiry and to award the contract for other item or items to another Tenderer.

12. Tenderers are hereby explicitly warned that individual signing tender must specify as follows:-

- Whether signing as "Sole Proprietor" of the Firm.
- Whether signing as a "Registered Active Partner" of the Firm.
- Whether signing for the Firm i.e. per procuracy.
- In the case of companies and registered firms, whether signing as Secretary, Manager, Partner, Director etc., and individuals so signing are authorized to do so. A copy of any document under which such authority is given should be forwarded with the tender, if a copy has not already been sent to the General Manager, Govt. of India Press, Nashik-6.

13. A person signing the Tender form or any document forming part of the contract on behalf of another or on behalf of a firm shall be responsible to produce proper power of attorney duly executed in his favour stating that he has authority to bind such other person or all the Partners of the firm as the case may be in all matters pertaining to the Contract including arbitration clause. If subsequently, the person so signing fails to provide the said power of attorney, within a reasonable time, the General Manager, Govt. of India Press, Nashik-6 may without prejudice to other Civil and Criminal remedies cancel the Contract and hold the signatory liable for all costs and damages.

14. Instructions to be followed by the Tenders and General conditions of Contract which will govern any contract which may eventuate from your tender and acceptance of the same for and on behalf of the President of India along with the prescribed form of tender are enclosed for your information. It will be an implied condition of the submission of a tender by you that in the event of your offer being accepted, you will have to abide by the all the terms and conditions contained in those documents.

Yours faithfully,

Encl: As above

Sd/-
General Manager
Govt. of India Press, Nashik-6
For and behalf of the President of India

“INSTRUCTIONS TO TENDERERS AND GENERAL CONDITIONS OF CONTRACT”

01. The Contract will commence from **1-4-2011** and will end on **31-3-2012** but may be extended further by Govt. for a period not exceeding two months beyond the later date aforesaid by giving notice in writing to the contractor.
02. Flat rate per **Kilogram** in Indian Currency should be quoted for each item in words and figure without Scoring and over writing.
03. Tenders must be accompanied by a Bank reference.
04. No Interest will be payable on Earnest Money Deposits.
05. The President of India may accept or reject any tender and is not bound to assign reasons there for. The President of India also reserves to himself the right to accepting the tender for one of the items or Categories of Waste Paper mentioned in this tender inquiry and to award the contract for other item or items to another tender.
06. The Contract is a rate contract and no Guarantee can be given as to the quantity of the material which will be available during the period of the contract.
07. *No sorting of Waste Paper of any kind will be permitted.*
08. In no circumstances will a tenderer make any alteration, addition or mutilation on the prescribed form after submission of tender.
09. In the case of Contract being awarded to a Partnership Firm, the Agreement will have to be signed by all the Partners. In case the Contract is awarded to a Limited Company, such Company must execute the Agreement according to its articles of Association.

